



The Community of Saint Stephen's Annual Report & Accounts 2020

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Registered Charity Number: 1165483

Registered Charity Name: The Parochial Church Council of the Ecclesiastical Parish of St Stephen with St James and St John the Baptist with St Michael and St George

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Annual Report & Accounts 2020

The Parochial Church Council (PCC) present their report for the year ending 31st December 2020.

OBJECTIVES AND ACTIVITIES

Under the PCC (Powers) Measure 1956, the PCC has the responsibility of co-operating with the Priest in Charge, in promoting in the Parish the whole mission of the Church: discipling, pastoral, evangelistic, social and ecumenical. Our vision is “Reconnecting us to God, Connecting others to God”.

PUBLIC BENEFIT

The PCC is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and have regard to it in their administration of the Parish.

The PCC believes that, by fulfilling its responsibility to work together with the Priest-in-Charge to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- Promoting Christian values to the benefit of individuals and society as a whole.

REPORTS from various people and departments, showing the life of Saint Stephen's

We hope you enjoy reading these reports. If you want to know more, you could have a chat with the person who wrote the report or ask a question at the Annual Meeting. This section is divided into three parts: Key people and roles in our church; Church events; Organisations and groups that use our building.

1. KEY PEOPLE AND ROLES IN OUR CHURCH

1.1 Priest-in-charge Report



Taking 'daily exercise' during Lockdown

'Giving Thanks for God's Faithfulness in 2020' - Lee Barnes

Where do you begin? This is certainly not a normal Annual Report, and neither are the rest of our reports. All that has happened in 2020 cannot be reduced to little boxes on a Zoom call or words on a page. People's lives have been impacted in profound ways during 2020. I want our Annual Report to be a record of how the church responded to the impact of COVID-19 in incredible ways but also to acknowledge those activities that have paused or stopped as a result to give an overview of the whole picture. Amongst the significant changes in 2020 was Saint Stephen's and partner church Holy Trinity working much more closely in worship, ministry and mission, 'Two churches, One community'.

I am incredibly proud of how both Saint Stephen's, and Holy Trinity, responded to the Coronavirus pandemic. The support networks that were created, the increased shift to online, the hard work of the communities to adjust and care for each other. I am grateful for the initial energy given to responding to the crisis and was then given to

sustaining and helping our communities as best as we can. I particularly want to thank the Core Team (made up of representatives from both PCCs) for their incredible work during this time, meeting weekly for the majority of the year responding, reviewing and carrying out actions on behalf of our PCCs. There is a small and significant group of people to whom I am very grateful for their support, as well as a wider group of people that contribute and make a difference to the mission of Saint Stephen's. Too many to name but I want to give particular thanks to my Clergy Colleagues, Churchwardens, Ordinands, PCC members and Employees and Ministry Leaders for their hard work, energy and faithful commitment to God and working alongside me during 2020.

It is incredible all that was achieved, and the opportunities created, in 2020 as I know everyone was dealing with so many personal challenges as the pandemic affected our lives. But it was also not without its losses and changes; with some people disconnecting from church and others connecting for the first time. Our facilities manager, and family, moved to Denmark. We had changes within the church community with our Emerging Leaders, which meant certain activities like Small Church being in a transition of leadership. Certain groups had to pause or cease meeting, and others had to adapt, like the Lunchtime Live Concerts, Secret Café, Reordering Group and Resonate.

But there were also significant creative changes to existing activities and the emergence of new ones, which supported the church community, and beyond, in their faith and life journey. Creating online worship (with a significant increase of people engaging with our worship not only in Bristol but across the world!), daily prayer gatherings, blokes prayer, online mini-communities, Resonate podcasts and zoom gatherings, website enhancement, creating a pastoral care network, supporting Trinity Lunch Club in delivering Christmas Hampers, volunteering for Two's Company (telephone support service), recording videos for our school's assemblies, online Bristol Church Leaders Prayer Gatherings, blogs, creative projects, increasing the content and resources through our Community News – with different kinds of reflections, city support initiatives, faith resources for those online and those without internet – and the creation of a Hardship and Community Support Funds to help those in financial need. With finances in mind, I am thankful and grateful for the support of the 'Antient Society of St Stephen's Ringers' in assisting the fabric of the church and the financial support of 'St. Stephen's Ecclesiastical Charity' towards our mission and ministry, and a gift to assist people in need over the winter period.

Even though we are yet to see what the impact of coronavirus has truly had on the church community, and we know that it has, people have been faithful in serving our church community and beyond and God has been faithful to us in so many ways – spiritually, practically, financially - over 2020 through the journey we have been on. I give thanks to God for this. Whatever the future holds I believe that God will remain faithful to each one of you.

Thank you for being the good news of Jesus to the community of Saint Stephen's and beyond.

1.2 PCC Membership 2020-21

Our Clergy are all ex-officio members of the PCC:

The Revd Lee Barnes – Priest-in-Charge

The Revd Frances Houghton – Associate Minister

The Revd Dru Brooke-Taylor – Associate Minister

The Revd Richard Croft – Curate

Churchwardens are elected for a 1-year term, and are ex-officio members of the PCC:

Dave Mitchell

Jeanette Plumb

We have one elected Deanery Synod Representative, who is an ex-officio member of the PCC. Adrian Howkins was re-elected as Deanery Synod Representative at the APCM on 28 September 2020 for the next three years.

PCC lay members during the year were:

Sue Williams (re-elected at APCM 2020 and will finish at APCM 2021) (*PCC Secretary*)

Steve Broadway (finished at APCM 2020)

Catherine Phillips (will finish at APCM in 2021)

Sam Sayer (resigned at APCM 2020)

Richard Wheeler (will finish at APCM in 2021)

Robin Williams (will finish at APCM in 2022) (*PCC Treasurer*)

Mary Tippetts (resigned at APCM 2020)

Nick Hall (elected at APCM 2020 and will finish at APCM 2023)

In addition, the PCC may co-opt up to 2 members through the year but has not done so this year.

1.3 Churchwardens' Report

Jeanette Plumb and Dave Mitchell

Achievements:

- We're both still sane and both still church wardens!
- Dave ensured that many of the repairs arising from the Quinquennial inspection were actioned. These included stonework repairs to the tower steps, surveying of high-level windows in the nave, assessment of work required to the monuments in the church, various fixes to lead roofing and metal railings, and various repairs to woodwork and plastering. We are as ever extremely grateful for the continued financial support of the Antient Society of Saint Stephens Ringers.
- Electric wiring test – the three yearly electrical wiring test of the building was duly completed.



Dave checking for leaks on roof



Dave cutting grass in garden

- Pigeon mess and netting – in partnership with our neighbours in Saint Stephen's house, the pigeon droppings and other mess was cleaned off the outside of the West wall of the church, and netting was installed to prevent the birds from returning.
- Re-ordering Project – we continued to support the Re-ordering Team, and successfully applied for grants from the Temple Ecclesiastical Charity and the National Churches Trust, to pay for the consultancy work carried out by Heritage and Community.
- We supported live services in the building when these were permitted, ensuring all the COVID-19 requirements were met having ordered supplies of masks, visors, sanitiser and cleaning materials. Dave attempted to set up live streaming from the church for those unable to attend, though this was not always successful given the nature of the building, but we are grateful to Lee Stephenson for his technical assistance in this area.

- Building security - Dave worked with Marc (Administrator) and Robin (Treasurer) in looking after the building on a weekly basis while it was out of use.
- Garden maintenance – we kept up a limited amount of garden maintenance, including cutting the grass while the Parks Department were unable to carry out their usual visits, and looking after the pots and plants in flower beds – particularly thanks to John Rawlings for planting up the summer bedding. We are particularly grateful to Robin and Sue in this area, and others who helped keep things looking neat and tidy.



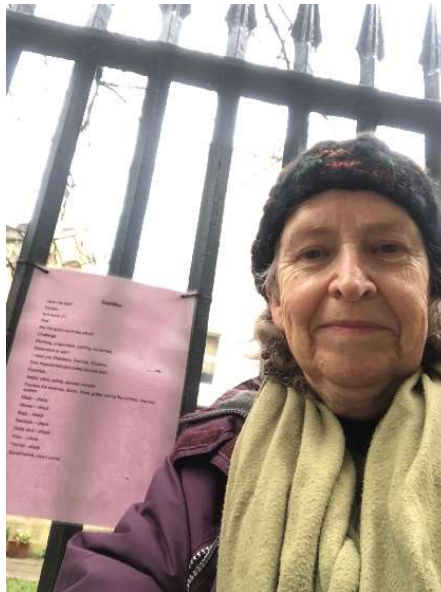
Dave giving notices in church during Covid

- Jeanette spent the first part of lockdown setting up a pastoral support system for people to look out for each other through phone calls, doorstep visits etc.
- Jeanette spent much of the year writing risk assessments for the occasional reopening of the building for private prayer, services, concerts, café, return of furloughed workers, use of café space for support groups etc. These were reviewed and adapted as guidelines changed.
- Opening the building for private prayer in the first lockdown worked well with several people popping in for short visits and taking the *Try Praying* booklets we had available.
- Secret Café – we continued to support Alicia and Antonio as they kept the café open when permitted and practical. We are so grateful to them for being there and providing a welcome to the church, particularly when little else could take place. They also took the opportunity to do some re-decorating in the cafe over the summer.
- Road closures / pedestrianisation – Dave and Marc were in contact with Bristol City Council over the plans to pedestrianise the Old City, and they have been really helpful in keeping us informed and allowing us to access the church at all times. We recognise there are issues with parking near the church on a Sunday morning.

- Concerts – we have worked with David Mowat who provides the Monday lunchtime concerts, to provide live music, live-streamed without audience, as permitted during the year. We are as ever grateful to him for all that he brings to the life of Saint Stephen's.
- With Marc we have kept in touch with the bell ringers and all the groups who hire the café space and or the church. Many of these are keen to resume the arrangements when government restrictions allow.
- Facilities Manager – we were sad to say goodbye to Jonny Treloar as Facilities Manager. His expertise in all things practical around the building was invaluable and will be a hard act to follow. For the time being we are getting by without a replacement but may need to review this as things restart later in 2021.

Regular activities

- Attending Zoom Core group meetings weekly
- Attending frequently the Zoom daily morning prayers
- Attending Resonate
- Keeping in touch with those without internet connections
- Checking the building
- Pastoral phone calls



Jeanette Plumb outside church

1.4 PCC Secretary – Sue Williams

There were six PCC meetings held in 2020 – the first two live and the remaining ones by Zoom. In the future there will be fewer PCC meetings as Church of England now states there is no set number for PCC meetings. It has been suggested to hold four a year and to look at how best to use this time in a creative and outward-looking manner.

The Standing Committee did not meet, as the Core Team took over the power of transacting the business of, and serving the PCC, as directed. Due to Covid the PCC Away Day planned for May was cancelled.

Most of the PCC meetings focused on discussing the plans for joining more closely with Holy Trinity as a single parish benefice. There was also discussion on how the church was responding to the pandemic, the future of Saint Stephen's building itself as well as the development of the garden.

1.5 PCC Treasurer – Robin Williams

Financial numbers for the year are reported later in this report but in summary, income was £96,049 (including furlough grants of £7,138) and spend was £76,464, hence a surplus for the year of almost £20,000. Most of the surplus is a 'timing difference' as it includes £12,520 of funds (2019 - £2,533) for spend in 2021. Free reserves increased over the year from £28,092 to £37,690.

Covid-19 clearly impacted some of the numbers although the net financial impact is considered as minimal. The 'positives' (e.g., furlough income plus lower running costs such as electricity) were balanced primarily by lower Operating Income (e.g. reduced income from rentals and bookings of c£8,000 and from Sunday collections).

We continue to be blessed by both regular donations from members of our community as well as a monthly grant from the St. Stephen Ecclesiastical Charity (together c£50,000 in line with prior year). Both act as valuable bedrock to the church's finances for which the PCC is most appreciative.

In conjunction with our sister church, Holy Trinity Hotwells, during the year the PCC set up two funds (Hardship Fund and Community Support Fund), as a response to God's calling to support the needs of within our parishes, specifically those arising from Covid-19. At year-end, the balance in the two funds was £6,452.

The 'Quinquennial' spend anticipated in our prior report was, for reason of Covid, less than what was anticipated at the time (the majority of the work now likely to be in 2021). Most of the requisite masonry repairs were completed during 2020. The spend of £8,406 was largely met by the Antient Society of St. Stephen's Ringers who for many years have funded the major building spend at St. Stephen's. The PCC is again most grateful for their continuing support.

Smaller items of income and on-going spend were generally in line with prior years although in 2020 there were fewer items of ad hoc spend than in the prior year. Grants were received, again duly appreciated, from the Trustees of St. James Parish Hall and the Bristol Archdeaconry Charity as partial funding of our Administrator, our one part-time employee.

The PCC has approved a 2021 budget which forecasts a small deficit of £2,923. The 2020 timing difference will be spent during the year such that free reserves at December 2021 are forecast to be around £45,000. However, continuing uncertainties around the impact of Covid-19 during the coming year make this a more-than-usual tentative forecast.

1.6 Deanery Synod Representative – Adrian Howkins

As might be imagined it's been a strange year for the City Deanery Synod. Like individual Churches, the meetings moved online during the first lockdown and have stayed online over the past 12-months. Quite a few of our discussions have related to how the Churches have responded to the pandemic, and it has been interesting to share what we've been doing at St Stephen's and learn from other Churches around Bristol. It has also been good to hear from Bishop Vivienne about her perspective on the diocese's response to the pandemic. In other news, there has recently been a change in leadership of the City Deanery – David Stephenson and Lizzie Kesteven have taken over from Rod Symmons as the Area Deans. It sounds like this will be a really creative partnership with a shared model of leadership, and I'm looking forward to seeing how that develops over

the next year. As many of you will know, the Diocese of Bristol is engaging in a 'Transforming Church. Together' exercise at the moment (<https://www.bristol.anglican.org/visionandpriorities/transformingchurch/>). I'd encourage you to fill out the online questionnaire if you don't get an opportunity to attend a live session. And please get in touch with me if you have any questions about Deanery Synod or would like me to raise an issue for discussion at a meeting.

1.7 Eco-Church – Adrian Howkins

As was mentioned in a recent Community News, Saint Stephen's has been going through the first stages of the A Rocha Eco Church scheme. This is a national scheme to encourage Churches around the country to engage with environmental issues in the lives of their Churches. It focuses not only on the buildings and the grounds, but also on worship and teaching, community and global engagement, and lifestyle. Full details of the scheme can be found at <https://ecochurch.arocha.org.uk/>. After a few relatively minor changes we are in a position to apply for a bronze award for St Stephen's. This, however, is only the start. Moving from a bronze award to a silver award is much more difficult than obtaining a bronze award. To work towards this goal, we're planning to put together a committee of people interested in the environment to consider further changes that we might be able to make to reduce the environmental impact of Saint Stephen's. Please get in touch with Marc (our Administrator, info@saint-stephens.com) or me if you'd like to be involved. Alongside the Eco Church scheme Saint Stephen's is also involved in a number of other environmental activities including Christian Climate Action (<https://christianclimateaction.org/>) and the Hazelnut Community Farm (<https://hazelnutcommunityfarm.com/>). Do let us know if you have any questions or any ideas for engaging with environmental issues.

1.8 Re-Ordering Project – Steve Broadway

This is very much a holding report.

Over the past two years or so, Saint Stephen's Re-Ordering Group (on behalf of the PCC) has continued to work with architect Marcus Chantrey to develop designs for re-ordering the church building - focussing on such matters as improving accessibility within the building; providing a more flexible/usable internal space; additional toilet and kitchenette facilities; effective heating installation etc.

On the advice of our architect, experienced consultants were employed to undertake the 'Project Lead' role to undertake a feasibility study and produce a strategic business plan (note: we managed to acquire grants for 100% of their fees). The core of the project involved defining a preferred business model and testing its viability/likelihood of sustainable success (including sustainability in terms of running costs, management and marketing). The consultants were commissioned to consult with potential business partners in all areas of proposed activity to build up a picture of likely take up, potential capital investment requirements, operational financial projections – and associated risks.

Although we were encouraged by certain aspects of their report (eg. they identified the Bristol Music Trust (BMT) as a potential partner in organising regular concerts), we were disappointed and frustrated by the consultants' failure to address key aspects of their agreed brief, including lack of consultation with other potential 'business partners'; a failure to consult with Statutory Authorities; and a lack of consultation regarding potential sources of funding in order to utilise the building in an economically sustainable way.

The repercussions arising from the Covid-19 pandemic have subsequently overtaken events (and BMT's proposed concerts in Saint Stephen's have been postponed for the foreseeable future) and the Group has not met for several months.

The Re-Ordering Group/PCC will continue to re-assess matters in due course – against the backdrop/desire of creating and shaping elements of the church building which supports the vision of a community serving the city and offering a visionary space of creativity, flexibility and sanctuary - seeking reconciliation, providing hope and actively living in the present.

1.9 Garden Project – Frances Houghton



St John's Churchyard before restoration with Proposed Plan for new green space area

The PCC agreed a new and exciting initiative in November 2020 that would improve and upgrade Saint Stephen's churchyard garden and create an inviting and more accessible green space in line with the plans under way by Bristol City Council and the Old City Action Group to regenerate the area, starting with St John's Churchyard as their first project. This is now well under way with the gravestones and tombs being repaired and reconditioned.

Saint Stephen's Garden Project Team was established in October, steered by Frances Houghton reporting to the PCC, and supported by two members of the Ringers. Architect Marcus Chantrey has produced drawings and costings to include landscaping, outside lighting and a café terrace. This has enabled Saint Stephen's to apply for grant funding, the first application having been to the Cultural Recovery Funding for Heritage, decision due at the end of March 2021.



Existing Saint Stephen's Garden with Proposed Plan for upgrading green space area.

1.10 Safeguarding Report – Catherine Phillips

While the pandemic has had an impact on the way safeguarding can be done and managed, it has continued for the church to remain a safe space for those within the community and accessing it online, and for those needing help. I'm very grateful to Jeanette for pulling together a list of contact details for organisations and helplines for those who need support, which is now easily available alongside the parish safeguarding contacts on the St. Stephen's website.

Policies are continuing to be reviewed during lockdown – most recently the Fair Recruitment of Offenders policy – and training continues online. Training is still largely being run by Helen from the Diocesan office, and in a way, I've found it more fulfilling online, as it feels like there is a broader spectrum of communities' safeguarding officers who are able to attend on Zoom than they perhaps would have been able to in person. As there have been changes within the PCC this year, new PCC members have also been really proactive in taking online safeguarding training.

DBS checking has also changed, with us being able to sign off digital copies of a person's ID rather than meeting in person. This has helped the checks to progress faster, rather than trying to arrange meetings during Covid.

The bi-annual audit is now fully online, using the 'dashboard' system, which is much easier to manage and can be updated throughout the year. The system points the safeguarding officer to specific areas of our worship and our church community that we might need to think about more and update you on any new or additional work that needs looking at, which is enormously helpful.

As we hopefully move back towards worship and meeting together in person, whether in the building itself or out and about, safeguarding will change once again, and I look forward to working with you all.

Please don't hesitate to contact me with any concerns, questions, ideas, or requests – I'm continuing to learn, and would love as much input as you can give me!

1.11 Prayer, Discipleship, and Pastoral Care

Jeanette Plumb and Dave Mitchell

- For both communities of Saint Stephen's and Holy Trinity Hotwells there has been the opportunity to join the daily Monday to Friday prayer time 9.00 - 9.25. This has ranged in attendance from 3 to 20 over the months but usually between 4-8 attend. This has proved a real base for praying for all the members of our 2 churches and for the city and the needs of the world.
- The prayer WhatsApp group has been active fairly continuously with personal, family, community needs being shared; of which the majority are about illness and the need for healing. Responses are quick and we have seen real answers to prayer. 37 people are signed up to the group with about 12-15 regularly participating.



The weekly Blokes Prayer has given men the opportunity for fellowship, friendship, discussion and prayer. A group of between 6-10 have benefited from this.

- During the lockdown 1 and 2 the church was opened during weekdays once a week and occasionally twice for a few hours in order to allow for private prayer. Each time between 2 to 20 people dropped in and these were given copies of the *Try Praying* booklet and some were prayed with individually. Some passers-by in the nearby streets were also spoken with and offered prayer.
- Discipleship has been part of the natural relationships and friendships maintained over these months of the pandemic as people have shared and encouraged each other in their spiritual life. Weekly services online have been a stimulus for growth through their challenge and support.
- Discipleship - The 2 Mini-Communities which cover both churches have continued to meet online regularly, offering opportunities for Bible Study, discussion, prayer, friendship and support.
- Resonate has also provided a stimulus to discipleship in a broad way – see separate report.
- People without access to the internet have been given paper copies of Community News and Resonate materials and Mini Community Notes.
- Pastoral Care -the pandemic led us to begin a formal arrangement to ensure that people on their own or without internet or with particular needs were given regular phone calls/emails and when possible visits and chats from a garden gate etc. Links

were also continued or established with several regular community members caring for each other in an informal way. Some in our two congregations have had training sessions around topics such as specific safeguarding awareness relevant to pastoral care.

- Some of the congregation joined the Two's Company project a wider, national initiative to link people on their own by regular phone contact with trained volunteers.

2. CHURCH EVENTS

2.1 Resonate – Adrian Howkins

Despite not being able to meet in person, Resonate has had a busy year. Since early summer 2020 we've moved to a format that combines one monthly meeting with a monthly podcast, and we're trying to focus on a particular theme each month. All our podcasts can be found and downloaded from the Resonate Podcast page: <https://resonatebristol.podbean.com/>. The first theme we looked at was 'The Church in Lockdown' and we had sessions on what we missed, what we're doing at the moment, and what we would like to do in the future. This was a really good way to engage the Church community in reflecting on what it means to be people of God during a global pandemic. The theme in the Autumn was 'Inclusivity' and the Church and we brought in three fantastic speakers: Darius Weithers (on race and the Church of England), Samantha Lindo (on race and environment) and Neil Madill (on inclusivity). Once again, this theme allowed us to discuss some really important challenges facing our Churches in the twenty first century. The topic for Spring 2021 is 'Creativity' and we kicked off with the theme of the environment and creativity, focused on the work of the Hazelnut Community here in Bristol. We're tentatively planning a theme of education for the summer, so please do get in touch with us if you'd like to be involved in that, or if you have any suggestions for future themes or formats.



Taizé service in church garden

2.2 The Forum – Liz Leaman

The Forum, an informal gathering and safe space to discuss different topics as they relate to the Christian faith, met downstairs at the Grain Barge on Hotwells Road on the second Sunday evening of each month until March. January's focus was planning for the year ahead, and in February and March the topics were homelessness and caring for the environment. The Forum was then paused as a result of the Covid 19 pandemic and has not yet been able to resume.

2.3 Two's Company – Liz Leaman



In response to the increasing issues of isolation and loneliness and recognising that some of the most isolated in this group are the ones who do not join in at a group session with others, this telephone befriending service was started in the summer as a new church initiative.

Two's Company is part of the national Christian charity Linking Lives. The Coordinator, (Liz Leaman, organises training for volunteers and takes referrals from such as social prescribers and city council workers. Volunteers are matched with those referred and a weekly call is organised. This has been running since the summer and at the end of December we had 6 volunteers and 10 clients. This is a free service and only running costs are a small amount for the dedicated phone line and postage. We have also included the clients in the monthly goody bag offering and they were delighted to be able to meet their 'friends' when delivering the hampers. Gate post chats may follow when safe to do so and in line with government guidelines.

2.4 Women Only – Catherine Phillips and Emily Gould

Unfortunately, the Women Only meetings have come to a stop during Covid, but we are hoping to pick up as soon as lockdown eases!

2.5 Men's Gatherings – Dave Mitchell and Lee Stephenson

The men's gatherings have been somewhat reduced over the past year for obvious reasons. We started the year with a great night out in January, a curry at Dhamaka, followed by a Saturday morning breakfast at V-Shed in February which turned out to be the last time we met. The Wednesday morning Blokes' Prayer stopped meeting at a café in the centre, transitioned painlessly (!) on to zoom and has continued to meet virtually throughout the year. Seven or eight of us normally gather as usual to chat and pray together from 8.00 am every Wednesday, and for many of us this has proved to be a real lifeline during the pandemic. New members are always welcome, just contact Dave Mitchell to get the zoom link.

2.6 Soup Run – Jackie Stephenson

2020 was as much a strange year for the Soup Run as it was for the rest of us. We were able to operate as usual in January 2020 based at Holy Trinity and taking our usual food and hot drinks down to serve people along the Triangle in Clifton and St James Park in Broadmead.

However, by March as the Soup Run Coordinator for 10 churches under Churches Together in Clifton, Cotham and Redland (CTCCR), I was beginning to wonder how much longer we were able to continue as the reports of COVID-19 started to become more serious. About halfway through the month, the decision was made between myself and the church that was on duty at the time that we would temporarily pause the Soup Run due to the risks posed to guests and volunteers from COVID-19. However, by the time April (Saint Stephen's duty month) came round, we were still under a lockdown, so the Soup Run remained on pause.

As the summer approached and the lockdown eased, I considered with key members of CTCCR if we could resume the Soup Run in some way. As there were still rules around the number of people meeting outside and still considering the potential risks to our guests and volunteers, we decided it was more sensible to continue to wait until the situation improved.

At the time of writing this report, we are in March 2021. The Soup Run is still on hold. However, with the government setting out their roadmap out of lockdown, we hope that the Soup Run can resume at some time in 2021 (when considered safe to do so).

As the COVID-19 situation improves, I will start reviewing with CTCCR and the churches what the returning Soup Run is going to look like. It may be that we take this opportunity to make changes to the way we operate, or we may continue as before. We will have a better idea of this in the coming months.

2.7 Concerts in Saint Stephen's – Sarah Mitchell and David Mowatt

The year got off to a fabulous start, with wonderful music played regularly to appreciative audiences. But during March the worries about this new world-wide virus increased, and Monday, 16th March was the last concert with a live audience for the whole of the year. We had enjoyed eleven Monday lunchtime concerts (organised by David Mowatt), two Wednesday lunchtime song recitals (organised by Martin le Poidevin), and three impressive evening concerts.

After that, David Mowatt worked hard to broadcast a variety of concerts online, with the help of Rhodri Spearing, an adaptable film maker who accepted low fees for his services. These concerts were sometimes live from Saint Stephen's, sometimes recorded at Saint Stephen's or elsewhere. Also, David set up a new Facebook page, (ststephensconcerts), and a Crowdfunder page for donations to support the continuation of the music programme. Although engagement with these online concerts was small, the message of hope was tangible and necessary, to burn a beacon of love and art in dark times.



Gypsy Rose Concert

By the end of the year, David had decided to be realistic, and take a break from broadcasting concerts. But with a mountain of goodwill, and the latest tech, the concert team are resting and readying to blink in the sunlight of the vaccine-enhanced world!

3. ORGANISATIONS AND GROUPS THAT USE OUR BUILDING

3.1 Secret Café at Saint Stephen's

Alicia Hinojosa and Antonio Perez

Year 2020 was quite a challenging one for the Secret Café. We had a quiet but good start in January and turning busier in February with an increase of activity at the Café (groups meeting, concerts, etc.). With the first national lockdown in March, we made the decision to fully close and stay safe at home. We took this period as a long break that we used to think of ways to improve the menu and other things in the Café.

In June we carried out a redecoration of the Cafe, repainting the space and carrying out an in-depth cleaning in the kitchen. After that, and even though we had the chance to open for takeaway from July 4th, we decided it was more important to spend time with our families in Spain thinking that the situation would get better after the summer. Back to work in September, we started to see some signs of recovering the normality and Alicia adapted the menu in order to manage the Café on her own as Louise and Jonny had left for Denmark.

The second lock down in November forced us to adapt our menu to takeaway and change our opening hours so, after a short break of two weeks, we started to open only on Fridays and Saturdays in order to concentrate our customers on those days. From that experience we have learned how important it is to open on Saturdays. We met quite a few new customers who thank us for this change as they had never had the chance to visit the café due to our opening only during weekdays.

December was a good month at the Café, probably the best of the whole year and probably because there were a lot of people stranded in the city at Christmas time due to the travel restrictions. Alicia also had the idea of offering Tapas boxes to share for collection and bake Christmas cakes in addition to our takeaway menu. Both ideas became very popular and we were very busy until Christmas eve, especially on Saturdays.

3.2 Craft Collective – Sam Sayer

Sadly, the Craft Collective women have not been able to meet at St. Stephen's since March 2020 due to Covid-19 restrictions. Thankfully, there was just enough time to deliver sewing machines and fabric to some of our women in order that they could carry on making items during the lockdown.

The running of the group has been ably taken on by Angie Mackman, one of our previous volunteers, to free Sam Sayer up for other endeavours. Angie has been busy facilitating the making of facemasks with willing helpers.

Bridges for Communities moved our office base to Easton Family Centre a year ago and we have now made the decision to rent a room for the Craft Collective at the same premises. We are incredibly grateful for the generosity of Saint Stephen's allowing us to use the Café Space for free. Thank you so much for your continued support and prayers for our work with asylum seekers and refugees in the city.

3.3 Bell Ringers – Annabelle Frost

Undoubtedly this has been a strange year where very little has happened. We had hoped to host a regional competition in 2020 and a national competition's eliminators in 2022. These events are hopefully still in the pipeline for the next couple of years.

At the beginning of the year, we rang a quarter peal of Bristol Surprise Royal and also a peal of Bristol Surprise Maximus. The final Sunday service we rang for at Saint Stephen's was 15 March 2020. We hope to resume ringing at Saint Stephen's once it is safe for the services to resume and indeed for us to ring for them.

Looking ahead, we're in a pretty good place, all things considered. The ringing community and spirit in Bristol seems relatively unchanged, which is very pleasing to see. We are very much looking forward to being able to ring again at Saint Stephen's.

3.4 Artist in Residence Project – Moira Broadway

The Association of Unknown Shores (AUS) is a social practice art project which includes curators, artists, academics, Bristol Museums and Galleries and Saint Stephen's church.

It was formed in 2018 and works with the physical and social impacts of the 16th-century Martin Frobisher journeys from Britain to Nunavut. In 1577, Frobisher abducted three Inuit from what is now Canada. The English gave them the names Kalicho, Arnaq and Nutaaq and they were brought to Bristol where they spent 6 weeks. The man and woman died in November 1577 and were buried at Saint Stephen's Church. Between 1576 and 1578, Frobisher brought thousands of tons of iron ore to England in the belief that it was gold and a narwhal tusk, which was presented to Queen Elizabeth I for its magical properties. He also brought with him the seeds for the idea of the 'British Empire'. In Nunavut, on Qallunaat (Kodlunarn) Island, Frobisher left soured relations,

conflict, English oak, an English stone house, bread, metal decorative objects and British names.

Today, Bristol's links to Nunavut are little recognised. AUS feel that it is important be reminded of these events. Where Bristol is beginning to acknowledge its central role in the development of, and reliance on, slave-based economies, particularly through the Transatlantic slave trade, this earlier historical context and its legacies remain unspoken.

Since 2018 AUS has worked in various ways to create awareness, including an exhibition and open meeting at Arnolfini. The lead artists Kayle Brandon and Angela Piccini have visited and made valuable artistic/academic connections in Nunavut. The pandemic year has put physical activity on hold, but some online connection has continued. Ultimately there may be an opportunity for Saint Stephen's to be part of a memorial event for Kaliko and Arnaq, the Inuit who died in Bristol and were buried in Saint Stephen's churchyard.

In 2021 AUS will be working to create a co-created work for St Stephen's Church and a participatory work existing in Bristol and Iqaluit Nunavut.

AUS website: <https://associationoftheunknownshore.wordpress.com/www.a-o-u-s.org/>

3.5 Bristol Street Pastors – Helen Harrison

Our year, like so many others, has been sitting back playing a waiting game. We went out during August, September, and October, then the second lockdown happened.

We have met on a regular basis via zoom and have made a few changes to our 'modus operandi.' In light of this, we are moving our base from Saint Stephen's to a church just outside the city centre. Access to Saint Stephen's late at night being one of our main concerns.

I would like to thank everyone at the church for their support over the last 8 years. It has been a pleasure getting to know you.

3.6 Other groups which meet in our building

Before the lockdown in March, we had several other groups using our building including Christian Climate Action which booked the Café for their monthly meetings before the pandemic. Our Administrator, Marc van de Griendt, is the initial point of contact for any bookings in the church. Email: info@saint-stephens.com

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure along with relevant sections of the Synodical Government Measure and Charities Acts. All PCC members are trustees of the charity. PCC membership is listed on page 6.

Reference and administrative details

The working name of the charity is Saint Stephen's Church. Its full name, per its registration with the Charity Commissioner, is: The Parochial Church Council of the Ecclesiastical parish of St Stephen w St James & St John the Baptist w St Michael & St. George

Reserves Policy

It is the policy of the PCC to hold in reserves the equivalent of a minimum two months running costs plus the costs which would arise directly from 'closure' of the PCC, the two together currently estimated at £25,000. In addition, they should cover the net costs (i.e. net of external funding) of any ad hoc spend approved by the PCC. The PCC's free reserves at the year-end were £37,690. The surplus is considered appropriate, to cover a small budget loss in 2021 plus ad hoc quinquennial spend in 2021, estimated as at least £10,000 and yet-to-be funded at year end 31 December 2020.

It is assumed that the significant and historic funding provided by two related charities will continue.

Reserves held in excess of the above will be retained to cover any potential deficit in the church's accounts.

If not already funded, ad hoc unbudgeted spend over £1,000 must be approved by the PCC before any commitment is made.

The Treasurer is requested to regularly review 'Reserve levels' as part of his financial reporting responsibilities, in particular to report to the PCC any anticipated significant reduction in the level of reserves.

Going concern

The trustees have considered the going concern status of the charity and conclude that there are no material uncertainties affecting the ability of the charity to continue as a going

concern. This has also been considered in the context of Covid-19 and the cash position at the date of signing along with future cash projections.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

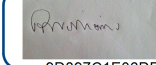
The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts & Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report approved by the Trustees on 18 April 2021 and signed on their behalf by

DocuSigned by:

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Revd Lee Barnes (Priest in charge)

DocuSigned by:

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Robin Williams (PCC Treasurer)

Independent examiner's report to the trustees of The PCC of St Stephen

I report to the trustees on my examination of the accounts of St Stephen's Church, Bristol (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston, ACA
Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

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Date: 18 April 2021

ST STEPHEN'S CHURCH, BRISTOL**STATEMENT OF FINANCIAL ACTIVITIES****YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income from:					
Donations and legacies	2	52,993	32,663	85,656	74,676
Charitable activities	3	3,242	-	3,242	11,446
CJRS Scheme		7,138	-	7,138	-
Investment income		13	-	13	44
Total income		<u>63,386</u>	<u>32,663</u>	<u>96,049</u>	<u>86,166</u>
Expenditure on:					
<i>Charitable activities</i>					
Ministry	4	53,788	22,676	76,464	86,824
Total expenditure		<u>53,788</u>	<u>22,676</u>	<u>76,464</u>	<u>86,824</u>
Net movement in funds	11	<u>9,598</u>	<u>9,987</u>	<u>19,585</u>	<u>(658)</u>
Total funds at 1 January		28,092	2,533	30,625	31,283
Total funds at 31 December	11	<u>37,690</u>	<u>12,520</u>	<u>50,210</u>	<u>30,625</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.
All of the activities of the charity are classed as continuing

The notes on pages 30 to 37 form part of these financial statements

Comparative fund movements are shown in note 7

ST STEPHEN'S CHURCH, BRISTOL**BALANCE SHEET****AS AT 31 DECEMBER 2020**

	Note	2020 £	2019 £
Fixed assets			
Office equipment	8	1	1
		<u>1</u>	<u>1</u>
Current assets			
Debtors	9	7,889	12,944
Short term deposits		3,086	3,073
Cash at bank and in hand		45,041	23,080
		<u>56,016</u>	<u>39,097</u>
Creditors : Amounts falling due within one year	10	(5,807)	(8,473)
Net Current Assets		<u>50,209</u>	<u>30,624</u>
Net assets		<u><u>50,210</u></u>	<u><u>30,625</u></u>
Funds			
Unrestricted funds	11	37,690	28,092
Restricted funds		12,520	2,533
		<u>50,210</u>	<u>30,625</u>

These financial statements were approved by the Parochial Church Council on 18 April 2021 and are signed on its behalf by:

DocuSigned by:

Lee Barnes

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Rev. L Barnes, Chair

DocuSigned by:

R Williams

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R Williams, Treasurer

The notes on pages 30 to 37 form part of these financial statements

ST STEPHEN'S CHURCH, BRISTOL**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 DECEMBER 2020**

1 Accounting policies

The financial statements have been prepared in accordance with applicable accounting standards and the current Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS102), and the Financial Reporting Standard applicable in the UK and Ireland (FRS102) and the Charities Act 2011.

The trustees have considered the implications of Covid-19 pandemic in assessing the charity's ability to continue as a going concern. The trustees conclude that there are no material uncertainties in this regard. Please see the trustees report for further details.

The PCC constitutes a public benefit entity as defined by FRS102.

Funds

General funds represent the funds of the church that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

Restricted funds are those derived from gifts which are restricted to a particular purpose.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

Income

All income is recognised once the PCC has entitlement to the income, there is sufficient certainty of receipt and it is therefore probable that the income will be received, and the amount of income can be measured reliably.

Income from gifts

Planned giving receivable by standing order is recognised when received. Collections are recognised when received by or on behalf of the PCC. Gift aid is accrued on donations when there is a valid declaration from the donor, and accounted for in the year to which the giving relates. Any Gift Aid amount recovered on a donation is treated as an addition to the same fund as the initial donation unless the donor or terms of the appeal have stated otherwise.

Grants

Grants to the PCC are included in the SoFA when the PCC becomes entitled to the income, it is probable that the income will be received, and the amount can be measured reliably.

Legacy income

Legacy income is recognised when receipt is probable, that is, when there has been grant of probate, the executors have established there are sufficient net assets to pay the legacy, and any conditions attached have been met or are in the control of the church.

Other income

Income to cover the cost of church events is accounted for gross, rather than being netted off against related costs within reported expenditure. Rental income from the letting of the church buildings, dividends and interest are all recognised when receivable.

Donated goods, facilities and services

Donated goods, facilities and services are recognised as income with an equivalent amount recognised as an expense, except for the contribution of volunteers which it is considered impractical to reliably measure for accounting purposes. The donated goods, facilities and services are recognised on the basis of the value of the gift to the PCC which is the amount that the PCC would have been willing to pay to obtain such services or facilities of equivalent economic benefit on the open market.

ST STEPHEN'S CHURCH, BRISTOL**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 DECEMBER 2020**

1 Accounting policies (continued)***Interest receivable***

This is included in the accounts upon notification of the interest by the Bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Diocesan parish share

The Diocesan parish share is accounted for in accordance with the agreed intention of the PCC.

Governance

Governance costs represent the expenditure related to statutory requirements such as audit or independent examination and legal advice. They have been included within support costs relating to charitable activities.

Fixed Assets***Consecrated land and buildings and moveable church furnishings***

The PCC does not own and hold the church and vicarage. Legal custodianship of the church and vicarage lies with the diocesan authorities and the incumbent. Day to day custodianship is controlled by the incumbent and churchwardens. The churchwardens also have custodianship of the moveable items within the church on behalf of the people of the parish. The PCC supports the incumbent in the day to day care of the people of the parish. Expenditure incurred during the year on consecrated or beneficed buildings and moveable church fittings, whether maintenance or an improvement is normally written off as expenditure in the SOFA and is separately disclosed. Major new capital items are capitalised and depreciated over the greater of their estimated useful working lives.

Other fixtures, fittings and office equipment

Fixtures, fittings and equipment including IT costing over £1,000 are valued at cost, and are depreciated on a straight line basis over the minimum expectation of useful life of the asset at the following rates;

Fixtures and fittings	-	over 5 years
Computers and other IT equipment	-	over 3 years

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the PCC. Subsequently, they are measured at the level of cash or other consideration expected to be received.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised when the PCC has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

ST STEPHEN'S CHURCH, BRISTOL**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 DECEMBER 2020****1 Accounting policies (continued)**

Liabilities are measured on recognition at their historical cost and then subsequently at the best estimate of the amount required to settle the obligation at the reporting date.

Pension scheme

The church operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in the year they are payable.

2 Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
<i>Planned Giving:</i>				
Gift Aided donations	20,312	-	20,312	19,389
Income tax recovered (gift aid)	5,630	-	5,630	6,154
Collections (open plate) at all services	252	-	252	1,418
Special collections	2,200	-	2,200	2,459
Other donations	599	-	599	2,157
	<u>28,993</u>	<u>-</u>	<u>28,993</u>	<u>31,577</u>
<i>Grants:</i>				
St Stephen Ecclesiastical Charity	24,000	4,000	28,000	26,000
St Stephen & St Nicholas Ecclesiastical Charity	-	-	-	3,492
St James Parish Hall	-	10,400	10,400	5,200
Bristol Archdeaconry Charity	-	5,000	5,000	-
The Antient Society of Ringers	-	8,110	8,110	3,074
Temple Ecclesiastical Charity	-	-	-	5,000
National Churches Trust	-	1,503	1,503	180
Hardship Fund	-	2,612	2,612	-
Other	-	1,038	1,038	153
	<u>24,000</u>	<u>32,663</u>	<u>56,663</u>	<u>43,099</u>

All donations and legacies for Planned Giving were unrestricted funds totaling £31,577 in 2019.

All Grants are Restricted Funds, with the exception of St Stephen Ecclesiastical Charity which comprises of £29,942 in unrestricted Funds in 2019.

3 Charitable activities: Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Contributions for use of the Church	1,270	-	1,270	4,434
Common Room Lettings	460	-	460	2,391
Wedding Services	577	-	577	1,037
Rental from Aslan Books Bookshop	442	-	442	3,115
Miscellaneous income	493	-	493	469
	<u>3,242</u>	<u>-</u>	<u>3,242</u>	<u>11,446</u>

All Charitable Activities Income in 2019 were unrestricted funds totaling £11,446.

ST STEPHEN'S CHURCH, BRISTOL**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 DECEMBER 2020****4 Charitable activities: Expenditure**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Ministry:				
Diocesan Parish Share	22,750	-	22,750	22,000
Salaries	7,503	11,865	19,368	22,830
Clergy expenses & staff costs	342	-	342	2,094
Wedding and funeral expenses	211	-	211	461
Mission	1,650	-	1,650	507
Ministry costs	535	-	535	57
Music	201	-	201	1,190
Events	90	-	90	140
Building maintenance	4,011	8,110	12,121	7,773
Heat, light & water	3,290	-	3,290	6,268
Cleaning	1,220	-	1,220	983
Security costs	1,027	-	1,027	1,051
Insurance	6,525	-	6,525	6,067
Professional fees - operations	262	-	262	808
Telephone, printing, stationery,	1,055	-	1,055	1,658
Governance - accountancy & independent examination	1,774	-	1,774	1,528
Equipment and maintenance	414	-	414	3,579
Reordering	-	1,503	1,503	5,180
Refreshments	16	-	16	-
Sundry	912	1,198	2,110	2,650
	53,788	22,676	76,464	86,824

All charitable activities relating to expenditure in 2019 were unrestricted funds, with the exception of salaries of £6,553, building maintenance of £5,892, professional fees of £674 and reordering costs of £5,180.

5 Staff costs

	2020 £	2019 £
Salaries	18,350	21,955
Employer's National Insurance contributions	501	673
Employer's pension contributions	517	202
	19,368	22,830

No employee earned more than £60,000 during the year (2019: none).

During 2020, the average number of staff employed was 1.7 (2019: 2.0)

The charity considers the key management personnel to be the trustees (as shown on page 20) the Priest-in-charge, Rev. Lee Barnes, Associate Minister Rev. Frances Houghton, and the Curate, Rev Richard Croft.

ST STEPHEN'S CHURCH, BRISTOL**ST STEPHEN'S CHURCH, BRISTOL****YEAR ENDED 31 DECEMBER 2020****5 Staff costs (continued)**

The total amount of salaries, benefits and expenses received by trustees and key management personnel was £342 (2019: £497). The diocese pay some of the above-named clergy.

6 Related party transactions

In the prior year, the Priest-in-charge, Rev Lee Barnes was granted extended ministerial development leave. The PCC funded the cost of this through a contribution of £1,250 towards this leave.

No other related party transactions, remuneration of expenses were paid to the members of the PCC (known as the Charity Trustees) or other related parties during the year other than reported elsewhere in the accounts. No expenses were waived by trustees during the year.

Donations received by the church from trustees and related parties during the year were £ 9,330 (2019: £10,540).

7 Comparative fund movements

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £
Income from:			
Donations and legacies	55,577	19,099	74,676
Charitable activities	11,446	-	11,446
Investment income	44	-	44
Total income	<u>67,067</u>	<u>19,099</u>	<u>86,166</u>
Expenditure			
<i>Charitable activities</i>			
Ministry	68,525	18,299	86,824
Total expenditure	<u>68,525</u>	<u>18,299</u>	<u>86,824</u>
Net movement in funds	(1,458)	800	(658)
Reconciliation of funds:			
Total funds at 1 January	29,550	1,733	31,283
Total funds at 31 December	<u>28,092</u>	<u>2,533</u>	<u>30,625</u>

ST STEPHEN'S CHURCH, BRISTOL**ST STEPHEN'S CHURCH, BRISTOL****YEAR ENDED 31 DECEMBER 2020****8 Tangible fixed assets**

	Office equipment £	Total £
Cost		
At 1 January 2020	981	981
At 31 December 2020	<u>981</u>	<u>981</u>
Depreciation		
At 1 January 2020	980	980
Charge	-	-
At 31 December 2020	<u>980</u>	<u>980</u>
Net book value		
At 31 December 2020	<u>1</u>	<u>1</u>
At 31 December 2019	<u>1</u>	<u>1</u>

9 Debtors

	2020 £	2019 £
Trade debtors	2,166	6,765
Other debtors	5,723	6,179
	<u>7,889</u>	<u>12,944</u>

10 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	5,072	7,973
Other creditors and accruals	735	500
	<u>5,807</u>	<u>8,473</u>

ST STEPHEN'S CHURCH, BRISTOL**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 DECEMBER 2020****11 Movement in funds**

Current Year	At 1 January 2020 £	Income £	Expenditure £	Transfers £	At 31 December 2020 £
Unrestricted funds	28,092	63,386	(53,788)	-	37,690
Restricted funds					
St Stephen Ecclesiastical Charity	1,666	4,000	(1,666)	-	4,000
St James Parish Hall	867	10,400	(5,200)	-	6,067
Bristol Archdeaconry Charity	-	5,000	(5,000)	-	-
The Ancient Society of Ringers	-	8,110	(8,110)	-	-
National Churches Trust	-	1,503	(1,503)	-	-
Hardship Fund	-	2,612	(160)	-	2,452
Other	-	1,038	(1,038)	-	-
	<u>2,533</u>	<u>32,663</u>	<u>(22,677)</u>	<u>-</u>	<u>12,520</u>
Total funds	<u><u>30,625</u></u>	<u><u>96,049</u></u>	<u><u>(76,465)</u></u>	<u><u>-</u></u>	<u><u>50,210</u></u>
Previous Year	At 1 January 2019 £	Income £	Expenditure £	Transfers £	At 31 December 2019 £
Unrestricted funds	29,550	67,067	(68,525)	-	28,092
Restricted funds					
St Stephen Ecclesiastical Charity	-	5,491	(3,825)	-	1,666
St James Parish Hall	1,733	5,200	(6,066)	-	867
The Ancient Society of Ringers	-	3,074	(3,074)	-	-
Temple Ecclesiastical Charity	-	5,000	(5,000)	-	-
National Churches Trust	-	180	(180)	-	-
St Nicholas with St Leonard Educational Charity	-	153	(153)	-	-
	<u>1,733</u>	<u>19,098</u>	<u>(18,298)</u>	<u>-</u>	<u>2,533</u>
Total funds	<u><u>31,283</u></u>	<u><u>86,165</u></u>	<u><u>(86,823)</u></u>	<u><u>-</u></u>	<u><u>30,625</u></u>

ST STEPHEN'S CHURCH, BRISTOL
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2020

12 Analysis of net assets between funds

Current year	Fixed assets	Other net	Total
	£	assets	£
		£	
Unrestricted funds	1	37,690	37,690
Restricted funds	-	12,520	12,520
	<u>1</u>	<u>50,210</u>	<u>50,210</u>
	<u><u>1</u></u>	<u><u>50,210</u></u>	<u><u>50,210</u></u>
Previous year	Fixed assets	Other net	Total
	£	assets	£
		£	
Unrestricted funds	1	28,091	28,092
Restricted funds	-	2,533	2,533
	<u>1</u>	<u>30,624</u>	<u>30,625</u>
	<u><u>1</u></u>	<u><u>30,624</u></u>	<u><u>30,625</u></u>